

Village of Newport Planning Board

Monthly Meeting Minutes

February 2014

The monthly meeting of the Village of Newport Planning Board was held on February 10, 2014 at the Newport Fire Hall. The meeting was called to order at 7:03 by Chairperson, John Flanagan.

Members Present: John Flanagan, Margaret Garlock, Dan Capron, Jonathon Crossett

Members Excused Dusty Dodge

Guests Present: No guests were present

Previous Meeting Minutes:

Meeting minutes from January 2014 were presented and reviewed by the Planning Board. A motion was made to accept the minutes. All were in favor.

Organizational/ Existing Business:

-John Flanagan informed the Planning Board that the Pellani Coffee Shop "329 Review" has been deemed by the county as "having no impact on the county" (meaning it was approved). Therefore the Newport Village Planning Board voted to approve this plan. It passed unanimously. A letter will be written by John Flanagan to inform the Pellani's of this news.

-John Flanagan used a "Local Government Hotline" for assistance with a recent proposal by Newport resident, Heidi Worden. She wishes to temporarily house a dance studio while its owners try to find a new location for its business. John Wood, an advisor associated with this hotline recommended using a "Special Use Permit" to make this idea happen without giving a variance (which would be a permanent change of use for the property). This Special Use Permit was created for things like, festivals, fairs, AND for businesses in transition (like the dance studio). Mr. Wood stated that the Mayor and the Village Board would have to appoint either the Zoning Board or the Village Planning Board to oversee and approve this Special Use Permit. There would need to be a public hearing within 62 days of receiving the application, followed by

a vote within 62 days of the hearing. Mr. Wood cautioned that this permit must give specific details regarding the operation and duration (along with extensions allowed) of the proposed use of the property.

Village of Newport Zoning Book:

-There was no official discussion regarding the Newport Zoning book.

Other Business:

-Chairman Flanagan advised the members of the board to be sure their certificates of training were being turned in to the proper Village authorities. Some discussion was held regarding online training options for the group.

The next meeting was set for March 10, 2014 at the Newport Firehouse @7:00

The meeting adjourned at 7:35

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Daniel Capron', written in a cursive style.

Daniel Capron
Village of Newport Planning Board Member