

## **VILLAGE OF NEWPORT**

Office of Zoning and Code Enforcement Officer

George J. Farley

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### **Permit Required**

On January 1, 1984, New York State adopted minimum standards for both fire prevention and building construction. The New York State Uniform Fire Prevention and Building Code (Uniform Code) prescribes these standards. The Village of Newport adopted the Uniform Code. On January 9, 1989, the Village of Newport adopted a land use control regulation (Zoning Law). The Zoning and Code Enforcement Officer is responsible for enforcing the Uniform Code and the Zoning Law. Copies of the Uniform Code may be obtained on the internet at [www.iccsafe.org](http://www.iccsafe.org) or phoning 1-800-786-4452. Free online version of the Uniform Code is available at [www.dos.ny.gov/dcea/](http://www.dos.ny.gov/dcea/). Copies of the Zoning Law may be obtained from the Village Clerk, located at the Newport Free Library and online.

**A PERMIT IS REQUIRED** for the erection, construction, enlargement, alteration, improvement, relocation, removal or demolition of any building, structure or waste treatment system and installing solid fuel burning heating appliances. A permit is required for a fence and walls, and signs and advertising devices. A permit is also required for the change of occupancy of any structure or building. A permit is not required for the performance of necessary repairs that do not affect structural elements, plumbing, electrical systems or fire safety features. Such work shall nevertheless be done in conformance with the Uniform Code and Zoning Laws.

When required the Owner, Contractor or Agent should obtain a permit application. Permit applications may be obtained from the Village Clerk, the Zoning and Code Enforcement Officer or online. The completed application should be sent to the Zoning and Code Enforcement Officer as indicated in the permit application. A permit will be issued when it is determined that the application is complete and the proposed work conforms to the Uniform Code, Zoning Code and all other codes, rules and regulations. Failure to obtain a permit may result in legal action taken against you and assessed a fine and penalty. **No work should be started until a permit has been issued.** If you have any questions, please contact the Zoning and Code Enforcement Officer at the above address or phone numbers.