

## **Village of Newport Regular Meeting**

**June 17, 2024**

The regular meeting of the Village of Newport was called to order on June 17, 2024 @ 7:00 p.m. by Mayor Butler with the following members present:

Mayor Marc Butler  
Trustee Steven Woods  
Trustee Thomas Roberts

Maureen Damone (Clerk), Richard Foster (Deputy Clerk), Herm Harris (Streets), Travis Coleman (Street Superintendent), George Farley (Codes & Zoning), Terry Fellowes (Treasurer), Chris Lynch (ZBA Secretary)

Absent: Michael Woods (Water Superintendent)

Pledge of Allegiance

Minutes from May 2024 Meeting: Trustee Woods moved to accept the Minutes from the May 2024 meeting. 2<sup>nd</sup> by Mayor Butler. Trustee Roberts abstained. Minutes were accepted.

Public Comments (not to exceed 30 minutes): None

Mayor's Report:

1. Introduction of the new Village Clerk, Maureen Damone
2. There will be a dedication ceremony of the new Village Offices at 3085 Bridge Street on Monday, June 24, 2024 at 1:30 p.m.
3. The telephones should be installed on Thursday, June 20<sup>th</sup>, and all insurance is in place.
4. June 24<sup>th</sup> is the anticipated move-in date
5. BY the end of the month, the Village will be purchasing a gazebo for the playground, which will also serve to mitigate a potentially hazardous hole in the ground

Executive Session requested by Mayor Butler, 2<sup>nd</sup> by Trustee Roberts (re: new personnel): 7:04 p.m. – 7:17 p.m.

Regular Meeting was recalled at 7:18 by Trustee Roberts, seconded by Trustee Woods

Department Reports:

Historical: None

Water: A written report was submitted (attached). Travis Coleman reported that he has completed water operator training.

Streets: Travis Coleman and Herm Harris submitted a written report dated May/June 2024 (attached)

ZBA: Chris Lynch submitted a written report dated June 12, 2024 (attached). The results of a Community Survey were presented (report attached). The survey was sent to 200 households, with approximately 60 responding.

Planning: It was reported that the new Zoning Book can no go on a thumb drive

Codes/Zoning Officer: George Farley submitted a written report dated May 31, 2024 (attached)

Fire: None

Recreation: None

Treasurer: None

Library: The library received a grant to buy and erect a tent for programs throughout the summer.

Resolution No. 2024-1

Motion made by Trustee Roberts, 2<sup>nd</sup> by Trustee Woods to hire Maureen Damone as Village Clerk, to be paid \$7,300 per year prorated from June 13, 2024 through March 31, 2025.

All in Favor: Mayor Butler, Trustee Woods, Trustee Roberts

Opposed: None

Resolution No. 2024-2

Motion made by Trustee Woods, 2<sup>nd</sup> by Trustee Roberts to hire Richard Foster as Deputy Village Clerk, to be paid \$18/hour through May 31, 2025.

All in Favor: Mayor Butler, Trustee Woods, Trustee Roberts

Opposed: None

Mayor Butler thanks all the people who were stepping up to help with the changes of office and personnel. The new office will provide more room, as well as easier access for the citizens. Some construction will be required, and hopefully future expansion. It is hoped the new office will help improve communication with the citizens of the Village.

The meeting adjourned at 7:32 p.m., requested by Trustee Woods, 2<sup>nd</sup> by Trustee Roberts

PAYMENT VOUCHERS NUMBERS 101 to 127 approved for payment.