

## MINUTES

### Village of Newport Regular Meeting

January 20, 2025

The regular meeting of the Village of Newport was called to order on January 20, 2025 at 7:00 p.m. by Mayor Butler with the following members present:

Mayor – Marc Butler  
Trustee – Steven Woods  
Trustee – Thomas Roberts

Maureen Damone (Clerk), Lynn Murphy (Treasurer), Richard Foster (Deputy Clerk), Travis Coleman (Street Superintendent), Christine Lynch (ZBA Secretary), George Farley (Codes Enforcer), Ralph Pickerd (ZBA Member)

#### Pledge of Allegiance

December Minutes: A motion was made by Trustee Woods to accept the December Minutes, which was seconded by Trustee Roberts and unanimously approved.

Public Comments: (None)

#### Mayor's Report:

1. Mayor Butler commended Travis Coleman on a great job during the winter storm.
2. Mayor Butler advised that there was a meeting with the County Highway Department via Zoom last week regarding the West Street Project, which is underway. The County will be digging up the road, which saves the Village a lot of money. We will be approaching a bank to obtain a bond.

We cannot have Village personnel working outside of the Village (Trustee Woods advised there is a Village law to that effect); therefore, while we can continue to provide water to the 6 hours/28 residents outside of the Village, we cannot provide them with maintenance or repairs as we did not install their water lines.

The Town of Newport declined to create water districts.

There was a discussion regarding the possibility of holding a public meeting for the residents outside of the Village who receive Village water, or whether a letter explaining the situation should be sent. The Board will get an opinion letter from NYCOM on how to proceed on this matter.

3. Mayor Butler advised that the demolition of the old elementary school is moving forward. He signed documents regarding this, and the demolition should start in May.

Department Reports:

Historical: (none)

Water (M. Woods/T. Coleman): Report submitted

Streets (T. Coleman): Report submitted. Superintendent Coleman advised that he will be taking Streets and Operations Training in Oriskany.

Zoning Board/Planning Board (C. Lynch): Report submitted. Also submitted was a Comprehensive Plan. ZBA Member Ralph Pickerd asked if the results of the community survey should be made a part of that Plan, and Mayor Butler suggested it be placed into it as an appendix. The Plan requires the approval of the Mayor and the Village Attorney, and a public hearing will be held.

Codes/Zoning Officer (G. Farley): Report submitted. Codes Enforcer George Farley advised that he will be retiring, and the Board will place an ad for a new Codes Enforcer.

Fire: (none). Mayor Butler asked that Superintendent Coleman clean the hydrants.

Recreation: (none)

Treasurer: Report submitted

Library: (none)

Executive Session: at 7:22 p.m. Trustee Woods moved to go into Executive Session regarding the upcoming Election, seconded by Trustee Roberts and unanimously approved. At 7:35 p.m. Trustee Woods made a motion to end the Executive Session and return to the regular meeting, which was seconded by Trustee Roberts and unanimously approved.

Motion:

The hiring of two Election Inspectors and an Alternate for the March 18, 2025 Village Election was tabled. They will hold a special meeting to hire Inspectors no later than February 6, 2025.

Resolutions:

- (1) Resolution No. 2025-1. To Expand the Residency of Election Inspectors and Alternate Election Inspector to include all of Herkimer County

Trustee Woods proposed; 2<sup>nd</sup> by Mayor Butler. Unanimously passed.

- (2) Resolution No. 2025-2. To pay Elliott's Auto Sales \$21,201.00 for a 2019 Chevy pick-up truck from the Unappropriated Funds balance

Trustee Roberts proposed; 2<sup>nd</sup> by Trustee Woods. Unanimously passed.

- (3) Resolution No. 2025-3. To pay Rick Lynch General Contracting & Trucking \$500 for emergency snow removal

Trustee Woods proposed; 2<sup>nd</sup> by Trustee Roberts. Unanimously passed.

Trustee Roberts thanked all of the Village workers for their hard work.

Trustee Roberts made a motion to adjourn the meeting at 7:47 p.m., seconded by Trustee Woods, and unanimously passed.

PAYMENT VOUCHERS 190 - 211 were approved for payment.