

## **A regular meeting of the Village of Newport board – July 15, 2013**

The Village of Newport board meeting was called to order on July 15, 2013 @ 7:33PM by Mayor Hennings. With the following members present:

Mayor – Ashley Hennings  
Trustee – Heidi Worden  
Trustee – Kim Farrell

Others present: Tricia Foster (clerk), Barb Curran (historian), Dick Foster, Peg Garlock, Steve Wood (ZBA), Chris Woods (ZBA), Roy Wood, Clara Hill, Linda Hennings, George Farley (Zoning and Codes), Ellen Harris, Herm Harris (street supt.), Mike Wood ( Water Supt.), Mary Foster, Bill Keiffer, Audrey Dunning (village lawyer), Cathy Asaro, Carson Marko.

Pledge of Allegiance

Mayor Hennings told us that the minutes are up on the website from April 1<sup>st</sup> to current. The Current minutes are tentative until approval tonight and pending any other changes.

Trustee Worden suggested we tape meeting, Trustee Farrell asked if it was possible or necessary, Mayor Hennings says that it is not.

Motion made by Trustee Farrell to accept the minutes as written for June 17, 2013, seconded by Mayor Hennings.

All in favor: Mayor Hennings, Trustee Farrell

Opposed: Trustee Worden

Department heads report:

ZBA: Chris Woods said that variances would be mailed out by the end of the week for Moody's and the daycare on Main St.

Planning board: They did lose a member and Mayor Hennings will have post the opening on the village website. We are asking for the minutes of their meeting to have on file.

Zoning & codes: George Farley gave his report and it will be placed on file. The West St. property said that the lawyer for this property is no longer accepting questions about this property, and questions are going to the sister. The grass is high and the property has animals, thinks that the Public health officer and animal control should be contacted.

Audrey said that it has to be in the village codes to mow the lawn that then we can add it to their taxes. This is currently not in our village codes.

History Center: Barb Curran gave her report and it has been placed on file.

Treasurer Report: Michelle Weakley has given her report and it has been placed on file. Using figures that were already on file for the water: Billed \$25,823.45, new \$17,835.26, Interest \$1,155.56 and outstanding \$6,852.23. There are 36 overdue accounts. She found old water ordinance if the bill is over 60 days past due the treasurer will send out letters if not paid within 30 days they will be turned off and they will be assessed a \$15.00 fee to turn back on. Michelle Asked Mayor Hennings permission to start sending letters out for this, Mayor Hennings agreed.

Water fund: Abstract 2, vouchers 5-10 checks 3125-3130 \$508.76

Abstract 2, vouchers 22-49 \$10,497.76 checks 9700 - 9723

Street Supt.: Herm Harris gave his report and is will be placed on file. He told us the county had started the clean-up of the bridge before the flood that hit the valley. The County is not working on roads other maintenance things in the valley and other projects got pushed back. Herm said that he would call county and if they would give him the paint that he would paint the bridge. Mayor Hennings also told us she was contacted by DEC about an update on flooding; Mayor Hennings reported 4 houses in the Village were affected. There was no severe loss of equipment or infrastructure.-

Herm told us that plans are in work for sidewalk and curb repair on Bridge St.

Water Supt.: Mike Woods gave his report and it will be placed on file.

Fire Dept.: They are trying to get set for the annual field days that will take place July 25<sup>th</sup> to July 28<sup>th</sup>.

Parking issue: we are still working on trying to move the parking sign on Main St.

Public Comment: Mayor Hennings told us that is does not have to be allowed as part of a meeting.

Resolution # 47

Motion made by Mayor Hennings, seconded by Trustee Worden, RESOLVED, to make public comment time to be limited to 30 minutes and the end of the meeting.

All in favor: Mayor Hennings, Trustee Worden, Trustee Farrell

Opposed: none

Flooding issue:

There was a lot of flooding around town, few homes on West St. and they would like to do other things on their property not to cause this flooding again. Mayor Hennings will place a call into the county.

Trustee Farrell was able to contact Jim Seward office about the 2009 grant, and found out that we could move forward on it. The amount is for \$50,000.00 and expires in March 2014 but wouldn't advise we waited that long. Hopefully we can get moving on this; Trustee Farrell will continue to work on this.

Mayor Hennings told us again that the minutes are up on the website and hope to get the budget and TWC on there soon.

Office hours: office hours will be held by the village clerk and the Village Mayor starting on August 5, 2013 and will be held every Monday from 5:15 – 6:30 with the exception for any holidays that fall on these days.

Office Furniture: We need to get a fire safe cabinet at least a 4 drawer and 2 new desks. Trustee Worden will work in this for us with quotes by the next meeting.

Resolution # 48

Motion made by Mayor Hennings, seconded by Trustee Farrell, RESOLVED, to make the following budgetary transfers as follows for 2012 – 2013 year end.

All in favor: Mayor Hennings, Trustee Farrell

Opposed: Trustee Worden

From A1410.1 clerk PS \$468.76  
To A1010.4 Trustee CE \$468.76

From A1410.1 clerk PS \$584.94  
To A1110.4 justice CE \$584.94

From A1410.1 clerk PS \$333.39  
To Mayor CE \$333.39

From A1640.4 central garage CE \$1,419.97  
To treasurer CE \$1,419.97

From A1640.4 central garage CE \$1,102.00  
To attorney \$1,102.00

From A1640.4 central garage CE \$309.63  
To election CE \$309.63

From A3410.42 fire utilities \$4,212.93, A3410.4 Fire CE \$239.77  
To A3410.2 Fire Equipment \$4452.70

From A3410.4 Fire CE \$492.14  
To A3410.41 fire fuel and gas \$492.14

From A7310.4 Recreation \$412.65  
To A7410.4 Revitalization \$412.65

From A9030.8 Social security \$533.00  
To A9040.8 Workers comp. \$533.00

From F8310.2 Water admin. Equipment \$ 88.23  
To F8310.4 Water Admin. CE \$88.23'

From F8330.2 Purification Equipment \$264.67

To F8330.4 Purification CE \$264.67

Came from treasurers report year end fiscal year 2012 – 2013

Resolution # 49

Motion made by Mayor Hennings, seconded by Trustee Farrell, RESOVLED, that the following with be on all account held with M&T Bank and NBT Bank. Mayor Hennings, Trustee Farrell and Treasurer Michelle Weakley. All check written will still need 2 of the 3 signatures on all checks.

All in favor: Mayor Hennings, Trustee Worden, Trustee Farrell

Opposed: None

Resolution # 50

Motion made by Mayor Hennings, seconded by Trustee Farrell, RESOLVED, to open the position of deputy clerk to all Herkimer County Residents.

All in favor: Mayor Hennings, Trustee Worden, Trustee Farrell

Opposed: none

Resolution # 51

Motion made by Mayor Hennings, seconded by Trustee Farrell, RESOVLED, to appoint Cathy Asaro to the position of deputy clerk for a term starting July 15, 2013 to March 31, 2015

All in favor: Mayor Hennings, Trustee Farrell

Opposed: Trustee Worden

Water Project:

Mr. Dotson received the Dept. of Health comments and reviewed them and sent them back this week.

Drop box:

Prices we quoted for \$400.00 to \$500.00 for the box and then \$150.00 for the pedestal to put in on.

Resolution #52

Motion made by Trustee Worden, seconded by Trustee Farrell, RESOLVED, to get a secure box drop and placement of the box not to exceed \$750.00.

All in favor: Mayor Hennings, Trustee Worden, Trustee Farrell

Opposed: none

Shred box:

Would like to get rid of the current bin that we have and have the current contents shred and replaced with a smaller bin. Mayor Hennings has a list of all contents that are in the bin. Will set up with company on as needed basics to remove contents in the bin.

Treasurer Weakley asked anyone paid by the Village to please see her that she needs new W-4 forms signed by you.

Public comment:

Started @ 8:30 not to exceed 30 minutes

Bill Keiffer asked Mayor Hennings if she found out anything for Bill Wilder concerning outdoor fire burning. Mr. Farley has said it in local law and will send it to Mr. Keiffer to give to Mr. Wilder. Mr. Keiffer also told us that he will remind Mr. Wilder about the house on West St.; Bill Wilder said he knew a contact person for that property.

Carson Marko asked why the village requested a second ticket for the old School Garage, wants to know why the village is getting involved. Audrey told us that the only way for the village to stay out of it was to issue a ticket with controlling interest in the building. Short discussion followed.

Trustee Worden asked that we get in touch with the parking officer. Norway St. is having an issue with parking, there is a no parking sign and there are cars parking past the sign all the way to the corner of that street.

Dick Foster asked if we had heard anything from Core of Engineering. Mayor Hennings talked to the DEC and they asked if we had any loss of equipment. They were going to pass that information on to the governor.

Water Bills that the past due was tacked on bill was ordinance in 1980. Flat rate for multi user rate (2 or more apartments) and that there are 99 apartments in the village, was not used in multi dwelling housing, Mayor Hennings said that she thought that it was but she would have to look into it.

Asked about if we have if we have a new code of ethics, Mayor Hennings told us at this time we didn't.

Asked about the paperwork that needed to be sent into the EFC, treasurer Weakley confirmed that this has already been sent. Asked about local law and being a resident to serve on an elected or appointed position, Mayor Hennings read an opinion from Asst. Attorney General about this.

Meeting called to close by Mayor Hennings @ 8:58PM

Respectfully submitted

Tricia L Foster  
Clerk