

Village of Newport regular meeting – August 21, 2017

The regular meeting of the Village of Newport was called to order on August 21, 2017 @ 7:04 PM by Mayor Hennings with the following members present:

Mayor – Ashley Hennings
Trustee – Steven Woods
Trustee – Thomas Roberts

Tricia Foster (clerk), Cathy Asaro (deputy clerk), Michele Weakley (treasurer), Herm Harris (street superintendent), Barb Curran (historian), Linda Hennings, George Farley (codes & Zoning), Craig Felhaber

Absent: Michael Woods (water superintendent)

Pledge of Allegiance

Approval of minutes:

Motion made by Trustee Roberts to accept the minutes as written for the regular meeting held on June 19, 2017, Seconded by Trustee Woods.

All in favor: Mayor Hennings, Trustee Woods, Trustee Roberts

Opposed: none

Motion carried

Motion made by Trustee Roberts to accept the minutes as written for the Master Plan meeting held on June 26, 2017, Seconded by Trustee Woods.

All in favor: Mayor Hennings, Trustee Woods, Trustee Roberts

Opposed: none

Motion carried

Motion made by Trustee Roberts to accept the minutes as written for the regular meeting held on July 17, 2017, seconded by Trustee Woods.

All in favor: Mayor Hennings, Trustee Woods, Trustee Roberts

Opposed: none

Motion carried

Department heads report:

History Center:

Barb Curran gave her report and it will be place on file.

Water Superintendent:

Mayor Hennings stated that the yearly samples have been completed and sent. NY Leak detection should be here next week just waiting on a time.

Street Superintendent:

Herm Harris gave his report and it will be placed on file.

Got a quote for the bobcat with the same size and fits with all of the accessories. Would like to change the bucket from 68 to 61, but he will follow up on this.

Planning Board:

No new news

Zoning:

No new news

Codes & Zoning:

George Farley gave his report and will be placed on file.

Fire Dept.:

Fire district will be the Town of Newport, Town of Norway and the Village of Newport.

Paperwork has been filed and is in the process setting dates to appoint fire commissioner;

Village will likely hold a separate meeting about this.

Field days were successful and had a good turnout for the weekend.

Recreation:

The park program ended on August 11th. The summer went well and had a good participation number. We will need to re-visit the bathrooms and get a bid package out. Need to change out some doors, locks, flooring and cabinets by the sink. He have our new food permit for next year.

Treasurer:

Michele Weakley gave her report and it has been placed.

Mayor Hennings stated that there is plenty of room in the budget for bobcat.

Water abs 3 vouchers 7-14 \$28370.48

General abs 3 vouchers 44-69 \$14516.83 checks 10720-10744

State Construction:

There is no timeline yet, was awarded to Jim Werczynski

Bell Construction came in higher on the streets and lower on the sidewalks

Tioga Construction came in higher on the streets.

Steve Woods and Thomas Roberts would like to see one contractor do the whole project; Herm Harris would also like to see that.

DOT:

Letters were sent to Mark Butler and Senator Steward about North St and Harris Ave.

Sidewalks.

Attorney:

Mayor Hennings stated that she has a list of people who have submitted resume, 7 of them are not even lawyers. Mayor Hennings stated that she thinks that we should give them an interview and see who comes and we will ask for references.

Cap Plan:

This is due August 28th to the state; we need to have reserves set up before we can submit this.

\$280,000.00 is going into reserve

\$25,000.00 is going into revitalization reserve fund

\$115,000.00 is going to street repairs, drainage

\$95,000.00 is going to decorative street lights

\$45,000.00 is going to recreation purpose

Resolution # 33

Motion made by Mayor Hennings, Seconded by Trustee Roberts, RESOLVED, That pursuant to section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the Realization Reserve Fund. The purpose of this reserve fund is to accumulate moneys to finance the cost of a type of Realization Reserve Fund. The type of Realization Reserve Fund to be financed from the Reserve Fund is the Realization of Community Development Grant.

The chief fiscal officer is hereby directed to deposit and secure the money of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Village of Newport, Michele Weakley may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of The Village of Newport. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balances and a schedule of investments, and shall, at the end of each fiscal year, render to the board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Resolution # 34

Motion made by Mayor Hennings, Seconded by Trustee Roberts, RESOLVED, That pursuant to section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the Street Repairs and Drainage Reserve fund. The purpose of this

reserve fund is to accumulate moneys to finance the cost of a type of Street repairs and Drainage. The type of Street Repairs and Drainage to be financed from the Reserve Fund is the of Street repairs and drainage reserve fund.

The chief fiscal officer is hereby directed to deposit and secure the money of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Village of Newport, Michele Weakley may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of The Village of Newport. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balances and a schedule of investments, and shall, at the end of each fiscal year, render to the board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Resolution # 35

Motion made by Mayor Hennings, Seconded by Trustee Roberts, RESOLVED, That pursuant to section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the decorative street lights. The purpose of this reserve fund is to accumulate moneys to finance the cost of a type of Decorative street lights. The type of to be financed from the Reserve Fund is the of Decorative street lights.

The chief fiscal officer is hereby directed to deposit and secure the money of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Village of Newport, Michele Weakley may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of The Village of Newport. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balances and a schedule of investments, and shall, at the end of each fiscal year, render to the board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or

proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Resolution #36

Motion made by Mayor Hennings, Seconded by Trustee Roberts, RESOLVED, That pursuant to section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the Recreation Reserve Fund. The purpose of this reserve fund is to accumulate moneys to finance the cost of a type of recreation reserve fund. The type of reserve to be financed from the Reserve Fund is the of Recreation Reserve fund.

The chief fiscal officer is hereby directed to deposit and secure the money of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Village of Newport, Michele Weakley may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of The Village of Newport. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balances and a schedule of investments, and shall, at the end of each fiscal year, render to the board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Trustee Roberts stated that he had a few changes for the insurance policy, listed the water tank as being on Harris Ave. We will follow up with insurance company on this. Map file cabinet for the history center was \$556.00 Trustee Roberts stated that he would see if the Town of Newport wants to split this cost.

Public comment to start @ 8:01 PM not to exceed 30 minutes:

Craig Felhaber asked about the cap plan, and if we had a draft ready mayor Hennings stated that we did. Asked about the Village Lawyer and how long we were going to go without one, and that the Village should move forward to the bar association. Discussion ensued.

Craig Felhaber asked about the fire district and asked if the Village office would need a new home? Insurance policy all the address on this need to be corrected. Asked about agenda item of the bobcat and if it was under state contact, asked about the warranty and how many years it is and thinks when the warranty come up that if should be traded in then. Discussion ensued.

Craig Felhaber asked about always hiring the same people to do work in the Village, states that there are a lot of other contractors around and should be fair for everyone. Discussion ensued.

Craig Felhaber stated that for the bathroom at the playground that we should get an engineer to draw up something.

Motion made by Mayor Hennings, Seconded by Trustee Roberts to close the meeting at 8:31PM.

All in favor: Mayor Hennings, Trustee Woods, Trustee Roberts

Opposed: none

Motion carried

The vouchers were reviewed and signed and the bank statements and balance sheets were reviewed.

Respectfully submitted

Tricia L Foster

Village Clerk