

Village of Newport Planning Board

Monthly Meeting Minutes

May 2013

The monthly meeting of the Village of Newport Planning Board was held on May 13, 2013 at the Newport Library. The meeting was called to order at 7:05 p.m. by Planning Board Chair Person, John Flannigan.

Members Present: John Flannigan, Margaret Garlock, and Tammy Gorinshek

Members Excused: Dusty Dodge and Dan Capron

Guests Present: Kimberly Farrell, Heidi Wordon, & Craig Fehlhaber

Previous Meeting Minutes: Meeting Minutes from January 2013 and March 2013 were presented and reviewed by Planning Board at that time. Peg Garlock made the motion to accept the minutes as written, seconded by Tammy Gorinshek. John Flannigan abstained from voting as he was not a member of the Newport Planning Board at those times. John Flannigan will present a final copy of the meeting minutes to Newport Village Board.

Organizational Training:

- John Flannigan plans to attend Planning/Zoning Board training on May 20, 2013 at the Russia Town Hall. John will share information from this training at the next Planning Board meeting with board members. John also has web address for the Department of State web site that has valuable information. John will forward this information to planning board members via email prior to next meeting.

Village of Newport Zoning Book:

- Discussion on Village of Newport Zoning map. Members present felt it would be beneficial to have a copy for review/reference. Kim Farrell volunteered to work on obtaining a copy from Herkimer County. Kim will also inquire if a copy of the map is available in digital format.
- Articles III, IV, V were reviewed by all members present. Discussion and suggested changes were made and recorded by Chair Person, John Flannigan. Suggested changes that had been noted by past Chair Person, Jim Fisher were also reviewed/shared. Kim Farrell, Past Chair Person had given John Flannigan a copy of the Zoning book that contains Jim Fishers notes. The review of the zoning book was stopped at Section 23 during this meeting.

Site Plan Review Form:

- Past Planning Board Chair Person, Kimberly Farrell will forward copies of this draft form the current board chair person, John Flannigan. John will review prior to next monthly meeting.

Other Business:

- Guests present inquired about the possibility of changing the monthly meeting night of the Village of Newport Planning Board due to the current conflict with the Town of Newport Monthly meeting. An inquiry was also made about hosting the monthly meetings at the village hall/fire station due to the lack of accessibility for all residents at the library. John Flannigan stated that this would be discussed by current planning board members.

Motion to adjourn meeting made by Tammy Gorinshek, seconded by Margaret Garlock. All in favor- Meeting Adjourn at 8:20 p.m.

Respectfully Submitted,

Tammy Gorinshek

Village of Newport Planning Board Member